



CITY OF FORT LAUDERDALE BID TABULATION

ITB #

542-8984

Description

3-YR. CONTRACT - MINUTES SECRETARY SVS

Open Date

1/20/04, 2:00 PM

VENDOR			Margaret A. D'Alessio		ProtoType, Inc.	
City, State			Hallandale, FL		Davie, FL	
MBE/WBE?			WBE		WBE	
Variances or Comments			See Code Board Note; verbatim @\$5/pp; disc \$1/ea		See Addendum "A"-Variances & charges	
Delivery Time			Per RFP		Per RFP	
Payment Terms			N/30		N/30	
Warranty Information			N/A		N/A	
ITEM #	Item Description	Qty.	Unit Price	Extension	Unit Price	Extension
1	a) CC Conf Mtg	4	125.00	\$500.00	No Bid	
	b) CC Reg Mtg	1		\$470.00	No Bid	
	Estimated 22 meetings/yr.		Est. Annual: \$21,340.00		\$00.00	
2	Special CComm-Day/Hr.	1	125.00	\$125.00	No Bid	
	Special Comm Mtg-Night (3 hrs)	1	350.00	\$350.00	No Bid	
	Additional Hrs	1		120/hr.		
3	Aviation Advisory Board	2	125.00	\$250.00	95.00	\$190.00
	Addit Hrs			75/hr	95/hr	
	Board of Adjustment	2	150.00	\$300.00	95.00	\$190.00
	Additional Hrs.			125/hr	95/hr	
	Citizen Review Bd	2		\$0.00	95.00	\$190.00
				No Bid-Not Available	95/hr	
	Code Enforcement Bd	2	125.00	\$250.00	95.00	\$190.00
	Addit Hrs.			90/hr. Normally PM session+1.5	95/hr	
	Local Law Enf Block Grant	1	200.00	\$200.00	95.00	\$95.00
	As needed			Flat fee/per meeting	95/hr	
	Marine Advisory Board	2	150.00	\$300.00	95.00	\$190.00
	Addit Hrs.			80/hr.	95/hr	
	Parks , Rec & Beaches Bd	2	0.00	\$0.00	95.00	\$190.00
	Addit Hrs.			No Bid	95/hr	
	Urban Design Steering Core Cmte	1	0.00	\$0.00	0.00	\$0.00
	Addit Hrs.			This Board Sunset 12/31/03	See note about Board Sunset meeting 5 hrs @\$475	
					Addit Hrs @\$95/hr	
	Real-Time Closed Captioning			No Bid		No Bid
	Back-up Personnel			Not Stated	Yes (1)	
	Additional Costs/Services			Verbatim @\$5/pp	Addendum "A" Extra Charges:	
				Disks @\$1/ea.	Recording Equip/per meeting	\$45.00
					Courier Rush - Actual Cost over \$11	
					Rush Transcription <4 bus days +25%	
					Verbatim \$150/per hr actual transcript time	
					Aud Cassettes @\$1.50/120 min tape	
					Cancellation fee <2 hrs notice: \$50	
Sub-total/Per month			\$2,745.00			\$1,280.00
Less discount for total items bid or Visa			Not Stated		Does not include Commission	
			Includes Commission Meetings		Does not accept	\$0.00
GRAND TOTAL			\$2,745.00		Excludes Commission Mtgs.	\$1,235.00
** Apparent Low Bid			Single Bid for Ccomm Mtgs *		Bid Other Boards only	
Other Boards Only - Per Month+A24			1,710.00		1,235.00	

Number of bids solicited/received: 0/0
 MBE (Solicited/Received): 0/0
 WBE (Solicited/Received): 0/0
 No Bids: 0
 Late Bids: 0

